

SWARNANDHRA  
COLLEGE OF ENGINEERING AND TECHNOLOGY  
(Autonomous)  
Seetharamapuram, Narsapur, - 534280, W.G. Dt., A.P

Internal Quality Assurance Cell (IQAC)  
**MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
(A. Y. 2023-24)

DATE:03.07.2023

**CIRCULAR**

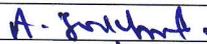
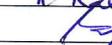
There will be an Internal Quality Assurance Cell (IQAC) committee meeting on 06.07.2023 at 2.00 PM in IQAC Cell. All the committee members are requested to make it convenient to attend the meeting.

**Date: 06.07.2023, Time 2.00 P.M. Venue: IQAC Cell**

**AGENDA**

1. Review of minutes of previous IQAC Meeting and subsequent action taken.
2. Review of academic results and action plan for improvement
3. Conducting OBE FDP by NITK
4. Preparing e-contents using Studio Room
5. AQAR Submission of A.Y.2022-23
6. Any other point with permission from the chair

**Committee Members**

S.No.	Name of the Committee Member	Designation	Signature
1	Dr.S.Suresh Kumar, Principal	Principal	
2	Dr. A. Gopichand	Convener	
3	Mr.A.SriHari, Director	Member from Mgmt.	
4	Mr.B.Srinivas	Assoc.Prof. MECH	
5	Mr.Prem Chand M	Assoc.Prof. ECE	
6	Dr. Vamsi Krishna Raja	Prof. CSE	
7	Mr.A.V.D Suresh Kumar	Asst.Prof, EEE	
8	Mr.Raja K	Asst.Prof., IT	
9	Mr. Venkatakrishna	Asst.Prof., Civil	
10	Mr.K.Srinivasa Rao,	Asst.Prof., S&H	
11	Mr. Ravindra Babu	Asst.Prof., S&H	
12	Mr.Ch.Suresh	Asst.Prof., MCA	
13	Mrs. Venuprasanthi	Asst.Prof., MBA	

  
IQAC Convener

  
Chairman-IQAC

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Internal Quality Assurance Cell (IQAC)  
**MINUTES OF IQAC MEETING**  
(A.Y. 2023-24)

Venue: IQAC

Date :06.07.2023

Time : 2.00PM

**A. Members Present**

S.No.	Name of the Committee Members		
1	Dr.S.Suresh Kumar, Chairman	8	Mr.K.Raja, Member/IT
2	Dr. A. Gopichand, Convener, IQAC	9	Mr.A.Venkatakrishna, Member/Civil
3	Mr.A.SriHari, Director, IQAC	10	Mr.K.Srinivasa Rao, Member/S&H
4	Mr.B.Srinivas, Member/ MECH	11	Mr. Ravindra Babu, Member/S&H
5	Mr.Prem Chand M, Member/ECE	12	Mr.Ch.Suresh,Member/ MCA
6	Dr. Vamsi Krishna Raja, Member/CSE	13	Mrs. Venuprasanthi,Member/MBA
7	Mr.A.V.D Suresh Kumar,Member EEE		

**B. Discussion on Agenda**

The Chairperson Dr. S. Suresh Kumar, Principal welcomed the members for the meeting followed by a review presentation made by Dr. A.Gopichand, Coordinator of IQAC.

The following points were discussed in the meeting:

1. The IQAC meeting was conducted on 06th July 2023 at 2:00 p.m. The minutes of the meeting were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members. Action taken report on the decisions of the previous meeting with respective to their departments was reviewed.
2. It is decided that all faculties must submit research articles of their research work and the same to be published in international reputed journals of Scopus, SCI and UGC care listed journals. Research proposals to government/ non-Government funding agencies are expected from the faculty members and Research coordinator of the college will be coordinating with the departments regarding this.
3. It is decided to use the studio room for preparing e-contents for the courses by the faculties from all departments. Tentative schedule to be prepared for the same by the HODs listing faculty name and time slot for respective departments to be submitted to studio coordinator.
4. It is decided to conduct faculty development program on Outcome based education to all the faculties by arranging one guest faculty form NITTR on second week of April 2024.
5. Each Heads of the department (Academic, Research, and Student Affairs) has to present the strategy report for the next academic year 2023-24 which has to be developed by the heads of the several functional committees reporting to them.
6. IQAC Coordinator has thanked all the members for their support for enhancing the quality aspects of the students, faculty and the institution. He also requested all the heads and department

IQAC coordinators to submit status report of the departments regarding forth coming NBA Committee visit.

The meeting ended with a formal vote of thanks to the chair and other members of IQAC.

*A. Jomb.*  
IQAC Convener

  
Dr. S. Suresh Kumar  
Chairman-IQAC

